

PATIENT FINANCIAL POLICIES

To Our Valued Patients:

- Patients are responsible to pay for treatment at the time the service is rendered (including patients with dental insurance). Your dental insurance company will reimburse you directly.
- Dental insurance is a contract between your employer and the insurance company. Therefore, all insurance inquiries are to be done by the patient.
- A 50% payment is required for all extensive treatment. The balance of the fee is to be paid upon completion of the treatment, unless written financial arrangements have been made in advance with our Office Manager.
- The patient is always responsible for seeing that the **ENTIRE FEE** is paid in full at the time of the appointment.
- Benefit coverage is a contract between yourself, the insurance company, and your employer, not the dentist.
- Appointments missed without a 48-hour notice will result in a \$75.00 charge.
- For your convenience, we accept the following form of payment: cash, direct deposit, Visa and Mastercard.

As a courtesy, our office will file your claim with your insurance company. Payments from the insurance are directed to the patient.

If you have any questions, please feel free to speak with our Office Manager.

We thank you for your cooperation.

I have read and understood the above policies and agree to them.

Patient's/Guarantor's Name____

Date: